

Kentuck Day Festival

Sponsored by
Forest County Chamber of Commerce

Saturday, July 30, 2011

Forest County Courthouse Square, 10:00 a.m. till 4:00 p.m.
Lake Avenue (Main St), Crandon WI

SET UP: 6:30 am Saturday (You may set up Friday after 6 pm
strictly AT YOUR OWN RISK, we provide NO security. If you set
up in the wrong space you WILL be required to move.)

REQUIREMENTS:

Artist/Crafter Booths (Space Fee - \$50.00/adults, \$35.00 for high school or younger)

- Artisans and Crafters with quality items will be placed in the traditional north portion of the Courthouse Square. If this is your first time at this event, please submit photographs. Only quality items will be allowed in the northern section of the show.

Flea Market Booths (Space Fee - \$50.00/adults, \$35.00 for high school or younger)

- New Flea Market section has been added for non-handmade items. The committee is aware that some past participants were selling wholesale market and flea market items and passing them off as handmade. The committee would appreciate these vendors voluntarily placing themselves in the new Flea Market section of the show, otherwise you will be gradually moved. The new Flea Market area will be on the south end of the square.
- Both sections are great and important additions to our show, but we feel that the definition between artist and market vendors needs to be made.

Food Vendors (Space Fee - \$55.00/ \$60.00 with electricity)

- Only specialty food booths (Kentuck cuisine encouraged) are accepted and only one of each kind is allowed. That means each vendor is to have just ONE specialty and no others are allowed to sell the same item.
- Only ONE vendor per booth is allowed.
- There are a very limited number of electric spaces available.
- Applications will receive precedence as they come in (so reserve early!), and those who participated last year will have first choice of their same item.
- The committee reserves the right to accept/ reject any entries. Exhibitors who don't meet the requirements may be asked to leave.

REGISTRATION: **ALL SPACES MUST BE PAID FOR BY JULY 20, 2011. IF SENT AFTER THAT DATE, A \$10.00 FEE WILL BE ADDED.** (If requesting same spot, you must get your paid application in early!)

DISPLAY:

- Vendors must check the list posted in front of the Chamber office, now across the street, to find their pre-assigned space.
- All spaces are approximately 10 ft. x 10 ft in size.
- Exhibitor/vendor will be responsible for creating an attractive booth, making sure to observe posted set-backs from sidewalks, and seeing that displays fit into the designated space without infringing on neighboring space.
- Exhibitors/vendors are responsible for setting up booth including tables and display.
- All exhibitors/vendors are encouraged to be in attendance to manage their displays. Those unable to attend should select a qualified person to supervise their booth.
- All sales will be conducted between the exhibitor/vendor and purchaser. The show committee and its sponsoring organization will not be liable for loss or damage of art work, set up, or display materials. Sales tax is the responsibility of the exhibitor/vendor.
- Remember, this is an Outdoor Show – All exhibitors/vendors must provide protection from the weather if necessary.

ACCEPTANCE:

When your entry form is received, you will be sent a confirmation notice. Additionally you must keep the following rules in mind:

- Exhibitors must have their booth open for the duration of the show. Barriers WILL NOT BE MOVED UNTIL END OF SHOW!!
- Exhibitors may park along Lake Avenue and the drive into the Courthouse for unloading ONLY. It is MANDATORY your vehicle be moved elsewhere as soon as possible. The north, south, and east sides of the courtyard are open for parking. ABSOLUTELY NO DRIVING ON THE COURTHOUSE LAWN.
- Exhibitor must keep booth area clean and is responsible for its own garbage. PLEASE MAKE CERTAIN YOUR SITE IS CLEAN BEFORE YOU LEAVE.

(FOR QUESTIONS, PLEASE CONTACT THE CHAMBER OFFICE AT 715-478-3450 OR EMAIL info@visitforestcounty.com)

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Keep the top portion of this form and return the bottom, along with entry fee to: FOREST COUNTY CHAMBER OF COMMERCE, 116 S. LAKE AVE, CRANDON, WI 54520

NAME _____

ADDRESS _____ CITY/STATE/ZIP _____

PHONE _____ CATEGORY/SPECIALTY _____

ENTRY FEE: ARTIST/CRAFTER or FLEA MARKET circle one (ADULT) \$50.00 _____
ARTIST/CRAFTER or FLEA MARKET circle one (JUNIOR) \$35.00 _____
FOOD VENDOR \$55.00 _____
FOOD VENDOR W/ELECTRIC \$60.00 _____ AMOUNT ENCLOSED \$ _____

OFFICE USE: Rec'd _____ Ck# _____ Space # _____